



Delton Community League Rink Rental Agreement

Event Date: _____

Name of Renter/Organization: _____

On-Site Authorized Representative: _____

Address of Renter: _____

Phone Number(s): _____ Email: _____

Credit Card Number: _____

Event Contact Name/Cell Number): _____

Event date: _____

Start Time: _____ End Time: _____

Time Premises Will Be Vacated: _____

Type of Event: _____

Number of Attendees: _____ (Maximum Occupancy Load is _____)

Other Rental Conditions: _____

All amounts due may be paid by e-transfer, cash, certified cheque or bank draft payable to **DELTON COMMUNITY LEAGUE**.

Rental Fee Received:
 Certificate of Insurance Received:
 Insurance Company: _____
 Policy Number: _____
 Keys Picked Up

This information is being collected in accordance with the Digital Privacy Act and will be used for the purposes of renting a Community League Rink. Information collected will be retained for a period of 60 (sixty) days after rental. Information may be shared with members of the Edmonton Police Service if required as a result of their attendance at the Community League Hall with respect to this event but is protected by the privacy provisions of the Digital Privacy Act. If you have questions about the collection, use of disclosure of the personal information provided on this form, contact THE COMMUNITY LEAGUE, or the Edmonton Federation of Community Leagues.

Final checkout

- Washroom and change room have been checked for stray guests and belongings.
- Lights are turned off.
- Doors are locked

I hereby agree with the above-noted report regarding the condition of Delton Community League Hall on (date)

_____.

Hall Rental Director (print name)

Renter (print name)

Hall Rental Director (signature)

Renter (signature)